



Qwest Foundation for Education

Competitive Sub-Grant Application Package



Application Deadline:
Postmarked by November 16, 2007

Administered by the Idaho State Department of Education

Qwest Foundation for Education Sub-Grant Application

Introduction

The Qwest Foundation has allocated \$75,000 to the Idaho State Department of Education through a Qwest Foundation for Education Grant to be awarded to Idaho K-12 public school classroom educators who demonstrate innovative uses of technology in the classroom. **This grant is to recognize teachers who are currently using technology in innovative ways in the classroom and would like to expand or enhance that classroom experience.** The funds will be disbursed to local school districts or charter schools on a competitive basis.

The funds may be used to purchase the following for use in the classroom: supplies and materials, software and hardware, or professional development activities. Any supplies and materials, software and hardware purchased become the property of the school should the teacher leave the school. The funds may not be used for salaries or stipends. The funds will be available after January 15, 2008. The funds must be spent by September 30, 2008.

The deadline for application is postmarked by November 16, 2007.

The purposes of this grant are to:

1. Recognize Idaho K-12 public school teachers who are using technology in innovative ways in the classroom to improve student performance.
2. Increase the use of technology in the classroom by sharing proven methods of how teachers are using technology to improve student performance.

Timelines

1. **Sub-grant proposals must be postmarked by November 16, 2007.** Proposals postmarked after that date will not be considered.
2. Sub-grants can be applied for up to a maximum of \$10,000

Eligibility

All Idaho certificated public K-12 school teachers are eligible to apply. This includes teachers who were awarded a Qwest Foundation for Education Grant in January, 2006. A teacher may receive a maximum of one sub-grant award.

Technical Assistance

Idaho State Department of Education personnel are available to provide technical assistance and to answer questions. For assistance applying for a Qwest Foundation for Education sub-grant, contact Corey Simpson at 208.332.6992 or crsimpson@sde.idaho.gov.

Award Process

The Qwest Foundation for Education Grant requires that sub-grants be awarded through competitive proposals. All proposals will be read and judged by a statewide committee made up of representatives of Idaho K-12 public school teachers, business leaders, and district administrators. This panel will determine which applications best meet the funding criteria using the rubric and scoring sheet included in this application package. The Idaho State Department of Education will notify applicants of their status via the U.S. Postal Service in January, 2006.

Required Video Taping

Teachers who are awarded a Qwest Foundation for Education Grant must agree to be videotaped teaching a technology based lesson. The video snippet will be posted on the Idaho State Department of Education web site as well as distributed to Idaho K-12 teachers.

Required Presentation

Teachers who are awarded a Qwest Foundation for Education Grant must agree to do one presentation on how they are integrating technology in the classroom to other Idaho K-12 teachers. This presentation must be done sometime before October 31, 2008. It can be done during the October Teacher In-service days.

Required Reports

The Idaho State Department of Education will require a report on the expenditure of funds as well as a couple of paragraphs detailing the technology-based lesson demonstration that was presented to other Idaho K-12 teachers. **This report must be completed online by October 31, 2008.**

Qwest Foundation for Education Sub-Grant Proposal Application Procedure

Instructions

Each Idaho certificated K-12 public school teacher may apply for one sub-grant and must complete all of the following steps:

- Step 1:** Complete the Qwest Foundation for Education Sub-grant Application Assurance Sheet included in this application package.
- Step 2:** Prepare a narrative description of how you currently use technology in the classroom in innovative ways.
- Step 3:** Prepare a narrative description of how your use of technology in the classroom has impacted student performance.
- Step 4:** Prepare a narrative description of how what you are proposing to purchase will enable you to use technology in an innovative manner to enhance learning opportunities for your students.
- Step 5:** Prepare a narrative description of how what you are proposing to purchase will be used in innovative ways in the classroom.
- Step 6:** Prepare a proposed budget spreadsheet in standard IFARMS format (see example attached to this package)
- Step 7:** Assemble the proposal application:

Narrative Descriptions: Each of the four narrative descriptions listed above maybe no more than a single page, portrait orientation, 1” margins, single spaced, minimum 12-point serif font (recommend Times New Roman).

Budget spreadsheet format: Maximum of one page, landscape orientation, 1” margins, minimum 10-point sans-serif font (recommend Arial). Budget spreadsheets must include column and row totals, as well as grand totals.

Maximum Application Size:

Page 1	Qwest Foundation for Education Sub-grant Application Assurance Sheet
Page 2-5	Narrative Descriptions
Page 6	Budget Spreadsheet

**Step 8: DO NOT add any attachments to the application.
NO faxed applications will be accepted.**

Step 9: Submit one copy of your signed proposal via regular mail **and** one electronic copy of your proposal via e-mail or disk (it is not necessary to submit the assurance page in electronic format) **postmarked on or before November 16, 2007** to:

Corey Simpson, Educational Technology Coordinator
Idaho State Department of Education
P.O. Box 83720
Boise, ID 83720-0027
Tel: 208.332.6992
E-mail: crsimpson@sde.idaho.gov

Qwest Foundation for Education Competitive Sub-grant Application Assurance Sheet

Project Title: _____ Amount of Request: \$_____

District Name: _____ Number: _____

Name of Certificated Teacher:_____

Name of School currently teaching at:_____

Years taught in Idaho K-12 public education: _____

Content area(s) that you are teaching in Idaho K-12 public education:_____

I certify that if I receive a Qwest Foundation for Education Grant –

- **I agree to be videotaped teaching a technology-based lesson for purposes of sharing best practices with other Idaho K-12 teachers.**
- **I agree to do one presentation on technology integration to other Idaho K-12 teachers before October 31, 2008.**

Superintendent Name	E-mail	Telephone
Signature		
Principal Name	E-mail	Telephone
Signature		
Teacher	E-mail	Telephone
Signature		

Qwest Foundation for Education Grant Expenditure Plan (Standard IFARMS Budget Format)

[illegible]

Qwest Foundation for Education Sub-grant Proposal Scoring Rubric

	0	1	2	3
1. Narrative description of how you currently use technology in the classroom in innovative ways.	♦ The proposal does not address how the teacher currently uses technology in the classroom in innovative ways.	♦ The proposal indirectly addresses how the teacher currently uses technology in the classroom in innovative ways.	♦ The proposal describes in general how the teacher currently uses technology in the classroom in innovative ways.	♦ The proposal describes in detail how the teacher currently uses technology in the classroom in innovative ways.
2. Narrative description of how your use of technology in the classroom has impacted student performance.	♦ The proposal does not address how the use of technology has impacted student performance.	♦ The proposal indirectly addresses how the use of technology has impacted student performance.	♦ The proposal describes in general how the use of technology has impacted student performance.	♦ The proposal describes in detail how the use of technology has impacted student performance.
3. Narrative description of how what you are proposing to purchase will enable you to use technology in an innovative manner to enhance learning opportunities for your students.	♦ The proposal does not address how the proposed purchases will enable the teacher to use technology in an innovative manner to enhance learning opportunities for students.	♦ The proposal indirectly addresses how the proposed purchases will enable the teacher to use technology in an innovative manner to enhance learning opportunities for students.	♦ The proposal describes in general how the proposed purchases will enable the teacher to use technology in an innovative manner to enhance learning opportunities for students.	♦ The proposal describes in detail how the proposed purchases will enable the teacher to use technology in an innovative manner to enhance learning opportunities for students.
4. Narrative description of how what you are proposing to purchase will be used in innovative ways in the classroom.	♦ The proposal does not address how what the teacher is proposing to purchase will be used in innovative ways in the classroom.	♦ The proposal indirectly addresses how what the teacher is proposing to purchase will be used in innovative ways in the classroom.	♦ The proposal generally addresses how what the teacher is proposing to purchase will be used in innovative ways in the classroom.	♦ The proposal describes in detail how what the teacher is proposing to purchase will be used in innovative ways in the classroom.

5. Correlation between project narrative and proposed budget.	<ul style="list-style-type: none"> ◆ No attempt is made to make a connection between expenditures outlined in the budget and the project narrative. 	<ul style="list-style-type: none"> ◆ Connection between expenditures outlined in the budget and the project narrative lack detail. 	<ul style="list-style-type: none"> ◆ Connection between expenditures outlined in the budget and the project narrative are generally described. 	<ul style="list-style-type: none"> ◆ The connection between expenditures outlined in the budget and the project narrative are described in detail and include concrete lists.
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Qwest Foundation for Education Sub-Grant Proposal Rating Sheet

Teacher Name: _____ District Number: _____

Region: _____ Reader: _____

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|---|---|---|---|---|
| 1. Narrative description of how you use technology in the classroom in innovative ways. | 0 | 1 | 2 | 3 |
| 2. Narrative description of how your use of technology in the classroom has impacted student performance. | 0 | 1 | 2 | 3 |
| 3. Narrative description of how what you are proposing to purchase will enable you to use technology in an innovative manner to enhance learning opportunities for your students. | 0 | 1 | 2 | 3 |
| 4. Narrative description of how what you are proposing to purchase will be used in innovative ways in the classroom. | 0 | 1 | 2 | 3 |
| 5. Correlation between project narrative and proposed budget. | 0 | 1 | 2 | 3 |

Reader comments and suggestions: _____
